

Rock Hill Schools

Request for Qualifications(RFQu)

Solicitation Number
Date Issued
Procurement Officer
Phone
E-Mail Address

22-2310 November 14, 2022 Lee Faris 803-981-1162 Wfaris@rhmail.org

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Modular Classroom Manufacture and Installation

DUE DATE (Opening Date/Time): December 6, 2022 at 10:00 a.m. LAST DAY FOR QUESTIONS: November 30, 2022 at 12:00 p.m.

NUMBER OF PROPOSAOSBE SUBMITTED (1) originatopy uploaded to Vendore istry, hand delivered or mailed.

SUBMIT YOUR OFFER TO THE FOLLOWING ADDRESS:

PHYSICAL MAILING ADDRESS:

Rock Hill Schools Procurement Services 386 East Black Street Rock Hill, SC 2973

Solicitation Number and Opening Date must appear on the envelope.

| CONFERENCE TYREN | LOCATIONslone |
|---|--|
| ADDENDUM(S) Any addendum(s) will be pos ht2 (te)4.m(s)2048 15.7s:/1. | sted at the following web address: 9ntete bew(|
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| | |
| NAME OF OFFEROR(Full legal name of bus | iness OFFEROR'S TYPE OF ENTITY: |
| submitting the offer) | (Check one) |
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| | ´ W Œšv Œ•Z]‰ |
| AUTHORIZED SIGNATURE | ´ } Œ ‰ } Œ š v š-] šÆÇ u-‰ šjš š ∧ |

(Person signing must be authorized to submit binding offer ' ' } À Œ v u v š v š] š Ç ~ (

to enter contract on behalf of Offeror named above.)

| Minority Participation: | |
|---|----|
| Are you a SC Certified Minority Vendol/es No If yes, SC Certification # | |
| Are you a Non SC Certified Minority VendoYes | Nó |

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I. GENERAL INSTRUCTIONS AND TERMISORNIDITIONS

GENERAL INSTRUCTIONS

1. <u>INSTRUCTIONS TO BIDD</u>ERS:

- 18. PROPRIETARY INFORMATION otherwise required by law, and until the public opening of the proposals, all information, materials and other occuments submitted by a respondent shall not be released or made available to any person or entity except District representatives assisting in this procurement process. Unless required by law proprietary or financial information submitted to the Distriby a respondent will not be disclosed if the respondent visibly marks each part of the proposal that the respondent considers confidential, financial or proprietary information with the word "CONFIDENTIAL."
- 19. AWARDING POLICYhe District reserves theight to select and award on an individual item basis, lot (grar6pri)2.4 (I

Pertaining to all audits, vendor shall make available to the District access to its computer files containing the history of purchase order performance and all other documents related to the audit. Additionally, any software used by the vendor shall be made available for auditing purposes at no cost to the District.

- 4. <u>COMPETITION</u>There are no federal or state laws that prohibit bidders from submitting a bid lower than a price or bid given to the United States Government. Bidders may bid lower than the US Government contract price without any liability, because the District is exempt from the provisions of the Rob Pastman Act and other related laws.
- 5. <u>SOUTH CAROLINA LAW CLAUS</u> on award of a contract under this solicitation, the person, partnership, association, or corporation to whom the award is made must comply with the laws of South Carolina, which require such person or entity to authorized/licensed to do business in this state. Notwithstanding the fact that applicable

Consultantfurther agrees to investigate, handle, respond to, provide defense for, and defend the same at its sole expense and agrees to bear all other costs and expenses related thereto.

14. <u>INSURANCE REQUIREMENTS</u> nsultant hall maintain, throughout the performance of its obligations under this contract, a policy or policies of Wiker's Compensation insurance with such limits as may be required by law, and a policy or policies of general liability insurance insuring against liability for injury to, and death of, persons and damage to, and destruction of, property arising out of or based upon any act or omission of the Consultanty of its subcontractors or their respective officers, directors, employees or agents. Such general liability insurance shall hall limits sufficient to cover any loss or potential loss resulting from the top of the consultant o

The successful Consultasthall provide a certificate of insurance within ten (tale)endardays after notification of award of the proposal. The insurance required shall be written for not less than totals listed below:

A. WORKERS' COMPETNISM

Subcontracting

All inquiries and background checks must be conducted annually or more frequently or as required by the District the bidder has the potential to be in the presence of students. Student, parent, and participant information shall be kept confidential and shall not be disclosed for any purpose.

Persons who are identified as a Sex Offender or violators as defined by the South Carolinal@wde(Afn. 2006), Article 7, Sections 23-400 to 23-3500 or statute or any other states statues and person who have been convicted of Violent Crimes as defined by the South Carolina Code of Laws, 1976, Sedicion, afe prohibited from entering any of the Rock Hill School District facilities at any time, including all District grounds and all District facilities. Person employed by or under the direction of the bidder any subcontractor who are under investigation or have been charged with crimes and/or convicted of crimes against children or crimes of a sexual or violent nature shall not be allowed on District property.

The District may in its sole discretion terminate any existing contract for the failure by the awarded, bitsder subcontractorsor any representative of the bidder subcontract to observe this requirement or for any violation of this solicitation's requirements. No penalty or other costs shall be levied against the District as a result of its decision to terminate the contract paward.

In addition to the above obligations of successful bidder/awarded firm, all persons and Conpetizant nel having contact with students and/or any individual who enters onto District property may be subject to a national criminal backgrou20.7ln(d)-0972(\$)(8)(20.00)(2) -1.304 TD [(b)-0.7.2 (a [(b).6 (u20.719 (h)2.5TJ a5o)-9.6 (u20.7 D-5.6 (is)10)).

II. GLOSSARY OF TERMS

Actual Cost All direct and indirect costs incurred

in the issuance of an addendum to all potential providers. In certain situations, a mandatory conference may be advisable

Price: The total amount, in movey or other consideration, to be paid or charged for a commodity or service; normally includes all costs (direct labor, overhead, materials) and profit or fee.

Request for Proposals (RFP): The document used to solicit proposals from potential providers of and services (Offerors). Price is usually not a primary evaluation factor. Provides for the negotiation of all terms, including price prio to contract award. May include a provision for the negotiation of Best and Final Offers. May be at singlensultistep process. Introduced in the Armed Services Procurement Act of 1962 as well as by the Competition in Contracting Act of 1984.

Responsible Bidder/OfferorAlso referred to as Responsible Proposer or R Rer.p

XII. APPENDICES

Appendix I Reference

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APPENDIXI- CONFLICT OF INTEREST

| ١, | ,(Offeror), on behalf of myself and my compar | ny, and my ©obŧ ractos, if |
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| а | applicable,certify the following,under penalty of perjury, that to the best of my kno | owledgeand belief: |

- 1. No circumstancescurrently exist that create a Conflict of Interest in my performing the services required by the Solicitation to which I am responding the Agreement to be signed if I am the successful Offeror in response to this Solicitation.
- 2. I understand and acknowledge that my failure discloseany affiliation or relationship that creates or may create a Conflict of Interesthall be deemed a material misrepresentation and sufficient reason for Offeror and Offeror's company to be disqualified, suspended, and/or excluded from participating in this and any future solicitation and procurements as well as removal from the Rock Hill School District vendor database. It may further result in termination of any contractual relationship with Rock Hill School District (District) d may be grounds for disciplinary action, up to and including debarment by the Districtines, penalties, imprisonment, or civil suit to be brought against Offeror's company.
- 3. Thatto my knowledge, no employeer official 764

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| 5. | I warrant and representhat my offer identifies and explains belowany unfair competitive advantage |
|----|--|
| | or my company or sulContracto(s) may have in competing for the Agreement to result from this |
| | Solicitation and any actual or potential conflicts of interest that may arise from my participation in |
| | this Solicitation or my receipt of an award. I acknowledge that the District intends by this statement |
| | to identify any and all potential conflicts of interest and unfair competitive advantages held by any |
| | Offeror, to preventthe existence of conflicting roles that might bias a Contrastjurdgment, and |
| | prevent one Offeror or comparfyom having anunfair competitive advantage over other Offerors. |

The District, in its sole discretion, has the authority and responsibility to determine whether or not a conflict of interest or unfair competitive advantage exists, after a review of the relevant facts. acknowledge and understand that If or my companyhas an unfair competitive advantageor a conflict

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